

Ke Ana Laahana Public Charter School

Governing Board Bylaws

Article I - Name

The Name of this organization is Ke Ana Laahana Public Charter School (KALPCS), the governing body of which is the KALPCS Board (hereafter referred to as the Board).

Article II - MISSION

To recognize, nurture, and foster cultural identity and cultural awareness in an environment that has historical connections and lineal linkage to students. Students engage in critical thinking and demonstrate complete mastery of the academia for their future as a result of this educational program that is driven by family, community, and culture.

Article III - LOCATION

The KALPCS is located in Keaukaha at 160 Baker Avenue, Hilo, Hawaii 96720-4914.

Article IV - MEMBERSHIP

School membership shall consist of enrolled students, their parents/guardians, current employees, and Keaukaha homestead community members.

Article V - ROLE OF THE BOARD

- A. The Board is the governing body of the KALPCS and is charged with the responsibility of upholding its mission and vision.
- B. The powers of the board shall include, but not be limited to, the following:
 1. Formulate school-based educational policy and strategic goals in accordance with statewide student performance standards;
 2. Adopt school performance standards and assessment mechanisms;
 3. Monitor school success;
 4. Assure appropriate staffing;
 5. Develop, maintain, and update a school charter as required by state law;
 6. Conduct and report on the annual school board evaluation;
 7. Establish operational policies of the Board;
 8. Review guidelines for recruitment and acceptance policy of all students into the school;
 9. Establish qualifications and procedures for hiring teachers and other staff members;
 10. Work with Unions regarding collective bargaining rights;
 11. Approve budget and accounting, procurement and audit procedures;

12. Communicate with their prospective role groups
13. Work with KALPCS administrator regarding school policies and issues.

Article VI - MEMBERSHIP OF THE BOARD

- A. Members of the Board shall be drawn from these role groups:
 1. One (1) parent/legal guardian
 2. One (1) student
 3. One (1) certificated personnel
 4. One (1) classified staff
 5. One (1) school administrator
 6. One (1) Keaukaha Community Association (KCA) representative
 7. One (1) member of the higher education community
 8. Four (4) community members

- B. Each role group shall elect its board members, with the exception of the community members, who shall be appointed by the Board, the KCA representative, and the school administrator. All other role groups shall elect their members by written ballot. the election date shall be posted before each election. The results shall be presented to the board by their respective role group.

- C. Each board member shall be elected for a one year term. There shall be no limit on the number of terms a member may serve.

- D. Elections shall be held in March, and newly elected members shall begin serving in April. A board retreat will be scheduled during the summer break for training board members.

- E. Vacancies on the board shall be filled by the members' role group, except for community members, who shall be appointed by the Board.

Article VII - BOARD

- A. Officers
The Officers of the Board shall be selected by the members of the Board, and shall be the Chair, Vice Chair, and Secretary. Responsibilities shall be delineated in Article VII, Section C.

- B. Selection
Officers shall be selected following elections, to serve one year. Officers are not limited to a single term of office.

C. Responsibilities

Chair: Subject to Board control, the Chair has general supervision, direction and control of the affairs of the Board, and such powers and duties as the Board may prescribe. If present, the Chair shall preside at the board meetings.

Vice Chair: If the Chair is absent or disabled, the Vice Chair shall perform all Chair duties, and when so acting shall have all Chair's powers and be subject to the same restrictions. The Vice Chair shall have other such powers and perform such other duties as the Board may prescribe.

Secretary: The Secretary shall keep or cause to be kept at the KALPCS office or such place as the Board may direct, a book of minutes of all the Board meetings. The Secretary is responsible for posting an agenda one (1) calendar week before a scheduled meeting along with the minutes. The Secretary shall have such powers and perform such other duties as the Board may prescribe.

D. Resignation by Board Member

The Board Chair may not resign if the Board Chair's resignation would leave the KALPCS Board without a duly elected Board member in charge of its affairs.

A Board member may resign by giving written notice to the Board Chair. The resignation is effective on the giving of notice, or at any later date specified in the notice

E. Removal of Board Member

The Board may not remove a member without cause

The Board may remove any Board member:

Has been declared of unsound mind by a final order of court

Has been convicted of a felony or

For other good causes as the Board may determine

F. Compensation of Board Members

Board members shall serve without compensation. However, the Board may approve Reimbursement of a Board member's actual and necessary expenses while conducting KALPCS business.

Article VIII - MEETINGS OF THE BOARD

A. Meetings shall be presided over by the Chair or Vice Chair. In the absence of both the Chair and Vice Chair, meetings shall be presided over by a temporary Chair selected by a simple majority of Board members present. The Secretary shall act as a recorder for meetings. The Chair may appoint an alternate recorder.

- B. The agenda will be set and published prior to all board meetings and copies available to all at the meetings.
- C. A copy of the Bylaws will be published and available at the website.
- D. Regular meetings shall be held at various times within the year as the Board determines.
- E. Regular meetings shall be held at any reasonably convenient place as the Board determines.
- F. Special meetings may be called by the Chair with a 48 hours notice.
- G. An open, public meeting shall be held before the Board new or revised Policies and Procedures in accordance with Article IX Section C.

Article IX - BOARD DECISION MAKING

- A. A quorum shall consist of 50% of seated board members who have not been excused from said meeting.
- B. All board decisions shall be made by a simple majority of members present.
- C. Each member shall have one (1) vote on each matter submitted to a vote with the exception of the student member.
- D. Except as otherwise provided under the Articles within these Bylaws, no decision shall be made at any board meetings at which the required quorum is not present, and the only motion which the Chair shall entertain is a motion to adjourn.

Article X - COMMITTEES

- A. Committees shall be formed and disbanded as needed.
- B. The following shall be standing committees:
 - 1. Budget and Finance Committee
 - 2. Educational Program Committee
 - 3. Site and Facilities Committee
- C. Committees shall be advisory to the Board. The Board will make final decisions on Recommendations and suggestions made by the committees.
- D. Members of committees need not be Board Members

Article XI - AMENDMENTS/REVISIONS

These Bylaws may be amended only by the Board in keeping with the provisions of Article IX - Board Decision Making. If a change in law affects this organization, these Bylaws will change to reflect the change in law. Proposed changes in the Bylaws will require at least one (1) month notice

Article XII - INDEMNIFICATION

302D-12(j): The State shall afford the governing board of any charter school the same protections as the State affords the board in accordance with section 26-35.5.

