



Ke Ana La'ahana PCS  
 PO Box 4997  
 Hilo, Hawai'i 96720

**Governing Board Meeting Minutes**  
**Tuesday – August 25, 2020- 5:00 p.m.**  
**Via Google Meets**

Officers	Board Member	Role	Present	Absent
	Mapuana Waipa	Administrator	X	
Chair	*Patrick Kahawaiola'a,	Keaukaha Community Association	X	
Vice Chair	*M. Bea Larson	Parent/Legal Guardian	X	
Secretary	*Ginger Takeshita	Classified Staff	X	
	*Loke Kamanu	Community Representative	X	
	*Luana Kawelu	Community Representative		X
	*Alton Okinaka	Higher Education Representative	X	
	*Ronda Makua	Certificated Representative		X
	<i>Vacant</i>	Community Representative		
	<i>Vacant</i>	Community Representative		
	<i>Vacant</i>	Student Representative		

*[Note: \* Have voting privilege; Co-representatives have one vote between both persons]*

**Guest:** Roberta Souza

**WEHE:** Chair P. Kahawaiolaa called the meeting to order at 5:16 P.M.

**I. Reviewed agenda –**

**Action Item:**

A. Okinaka motioned to accept the agenda

G. Takeshita 2<sup>nd</sup>

*Voted and approved by all. Motion passed*

**II. Na Makua/Parents' Report – No report**

**III. Kakau Olelo/Recording Secretary's Report**

**Action items:**

1) Approval of July 13, 2020 Minutes:

A. Okinaka motioned to accept the July 13<sup>th</sup> minutes as is

M. B. Larson 2<sup>nd</sup>

*Voted and approved by all. Motion passed.*

2) Approval of July 23, 2020 Special GB meeting

A. Okinaka motioned to accept the July 23<sup>rd</sup> minutes as is.

M.B. Larson 2<sup>nd</sup>

*Voted and approved by all. Motion passed*

- 3) *Approval of August 09, 2020 Emergency GB meeting*  
A. *Okinaka motioned to accept the August 09<sup>th</sup> minutes as is.*  
L. *Kamanu 2<sup>nd</sup>*  
*Voted and approved by all. Motion passed.*

**IV. Na Kumu/Teachers' Report – R. Makua**

Na kumu had concerns:

- 1) What is the Board's decision on returning Face-to-Face?  
Board chair mentioned that it's at the discretion of the Charter School Commission as to when we can return face-to-face
- 2) Who will clean the bathrooms?  
Direct M. Waipa declared that she will be in charge of the bathroom cleaning

**V. Kakoo Limahana/Classified Report – no report**

**VI. Malama Kala/Fiscal Report**

Audit was last week August 19-20, as soon as the director receives the updates from the bookkeeper she will forward it to the Board.

**VII. Pookumu/Director – Mapuana Waipa**

Currently have 46 haumana.

August 10, 2020 was the official first day of school. Our school plan taught in Hybrid Plan the second week all students became virtual learners.

Everyone has been flexible

**OLD BUSINESS**

**VIII. WASC Update –**

Nothing new, Director

**Action item:** *Waipa will follow up with WASC and report at the next meeting.*

**NEW BUSINESS –**

**PANI: Action Item:**

*L.Kamanu motioned to adjourn the meeting*

*A. Okinaka 2<sup>nd</sup>*

*Voted and approved by all. Meeting was adjourned @ 6:22 P.M.*

**Next meeting will be held on September 14, 2020 – 5:00 P.M.**

Minutes recorded and submitted by G. Takeshita, Secretary