



Ke Ana La'ahana PCS  
 PO Box 4997  
 Hilo, Hawai'i 96720

**Local School Board Meeting Minutes**  
**Monday, March 11, 2019- 5:00 p.m.**

<b>Board Member</b>	<b>Role</b>	<b>Present</b>	<b>Absent</b>
*Patrick Kahawaiola'a	Chair	X	
Mapuana Waipa	Po'okumu/Director	X	
*Roberta Souza	Kakoo Limahana/Classified	X	
*Loke Kamanu	Community Representative		X
*Alton Okinaka	Community Representative	X	
*Lehua Veincent	Community Representative		X
*Luana Kawelu	Community Representative		X
*Vacant	Na Kumu/Teachers' Representative		
*Michelle Kaipo	Co-Na Makua Representative (M.S)	X	
*Tracy Kapuni	Co-Na Makua Representative (H.S)	X	
*Student Council President	Na Haumana Representative		X
Ginger Takeshita	Kakau Olelo/Recording Secretary	X	

*[Note: \* Have voting privilege; Co-representatives have one vote between both persons]*

**Guests:**

**WEHE:** P. Kahawaiola'a called the meeting to order at 5:31

**I. Reviewed Agenda**

**II. Na Haumana/Students' Report**

No report was submitted.

**III. Na Makua/Parents' Report –**

No report was submitted.

**IV. Kakau Olelo/Recording Secretary's Report – Copy on file**

**Action:**

- 1) M. Kaipo motioned to approve the January 14, 2019 Board Mtg. Minutes  
 M. Waipa 2<sup>nd</sup>  
 Voted and approved by all. Motion carried.
- 2) February meeting was cancelled due to no quorum

**V. Na Kumu/Teachers' Report – No representative**

**Action item:**

*Board has suggested that a letter be written by the Chair to Na Kumu to emphasize the importance of having a liaison to represent their voice. It is not the responsibility of the Director to present all the information gathered and discussed at the board meeting and to have it forwarded it to all the Kumu. Therefore, it is pertinent to the school to have a kumu representative on the board.*

**VI. Kakoo Limahana/Classified Report – Copy on file**

Registrar

Student count = 36

We are accepting applications for SY 2019-20 and have scheduled five families for expectations meeting.

HR

Update with non-licensed teachers;

1. D. Kotaki is waiting for a letter to verify her status
2. J. Van Blarcom submitted verification from her program and is on track and scheduled to complete in September
3. A. Wagner does hold a Hawaii teaching license in Social Studies and should be taking his PRAXIS to be certified in SPED.

Logistics on compliance

Fire Compliance is out of our hands and we are waiting on neighboring entities.

Continue to do daily fire watch when students are on campus.

**VII. Malama Kala/Fiscal Report – Copy on File**

Profit and loss budget vs. Actual Fiscal Report

**Action:**

*A. Okinaka motioned to accept the Profit and Loss budget vs. Actual*

*T. Kapuni 2<sup>nd</sup>*

*Voted and approved by all. Motion carried.*

**VIII. Pookumu/Director's Report – Update from W.M. Waipa**

Na Kumu are providing extra help and time to assist with students' academic needs

**IX. Committees:**

*Education Excellence Committee –*

*Chair L. Kamanu needs clarification of the survey report*

**OLD BUSINESS**

**XI. Accreditation – Update from M. Waipa**

Will be meeting with the director in two weeks.

**NEW BUSINESS:**

*Hawaii State Charter Commission*

**PANI: Action:**

*A. Okinaka motioned to adjourn the meeting*

*M. Kaipō 2<sup>nd</sup>*

*Voted and approved by all. Meeting was adjourned at 6:47 p.m.*

**Next Meeting will be held on Tuesday February 19, 2019**

{Minutes recorded and submitted by,

Ginger Takeshita, Recording Secretary }

Board Meeting Agenda and Minutes –Posted on: [www.hcsao.org](http://www.hcsao.org) and [www.kalpcs.com](http://www.kalpcs.com)