



Ke Ana La'ahana PCS
 PO Box 4997
 Hilo, Hawai'i 96720

Local School Board Meeting Minutes
Monday, January 14, 2019- 5:00 p.m.

Board Member	Role	Present	Absent
*Patrick Kahawaiola'a	Chair		X
*Mapuana Waipa	Po'okumu/Director	X	
*Roberta Souza	Kakoo Limahana/Classified	X	
*Loke Kamanu	Community Representative	X	
*Alton Okinaka	Community Representative	X	
*Lehua Veincent	Community Representative	X	
*Luana Kawelu	Community Representative	X	
* <i>Vacant</i>	Na Kumu/Teachers' Representative		
*Michelle Kaipo	Co-Na Makua Representative (M.S)	X	
*Tracy Kapuni	Co-Na Makua Representative (H.S)	X	
*Student Council President	Na Haumana Representative	X	
Ginger Takeshita	Kakau Olelo/Recording Secretary	X	

*[Note: * Have voting privilege; Co-representatives have one vote between both persons]*

Guests: Halena Kapuni-Reynolds

WEHE: Lehua Veincent called the meeting to order at 5:21

- I. Reviewed Agenda** – Chair asked that the minutes be looked over before the Na Haumana/Student Report
- II. Na Haumana/Students' Report – Copy on file**
 Student event that
 November: Pie Eating contest, Pies for Homeless – Total Cost = 175 from Student Funds
 December: A Keauakaha Kalikimaka Craft Fair made and sold cards & bookmarker – Profit = 53.24; Winter Solstice
- III. Na Makua/Parents' Report – None presented**
- IV. Kakau Olelo/Recording Secretary's Report – Copy on file**

Action:

M. Kaipo motioned to approve the December 17, 2018 Board Mtg. Minutes
M. Waipa 2nd
Voted and approved by all. Motion carried.

V. Na Kumu/Teachers' Report – None presented

Action item:

Board has suggested that a letter be written by the Chair to Na Kumu to emphasize the importance of having a liaison to represent their voice. It is not the responsibility of the Director to present all the information gathered and discussed at the board meeting and to have it forwarded it to all the Kumu. Therefore, it is pertinent to the school to have a kumu representative on the board.

VI. Kakoo Limahana/Classified Report – Copy on file

7th = 10

8th = 5

9th = 6

10th = 6

11th = 7

12th = 5

Total students = 39

Registrar – Application enrollment is open for SY 2019-2020

HR – ITeach has to contact our school as to when they plan to observe Math Teacher D. Kotaki. If a replacement is needed, we have only up till February to post for new hire. She is currently in a Substitute teacher position

SPED allocation for next SY 2019-2020:

2.0 FTE SPED Teacher

2.0 FTE SPED EA

0.5 FTE Article VI

We are losing 1.0 FTE Article VI but gaining a .50 FTE for SPED EA

SFS – Wellness Committee has met and made some grammatical corrections to our current policy. It will be submitted to board member at February Board meeting for discussion.

VII. Malama Kala/Fiscal Report – Copy on File

Profit and loss budget vs. Actual Fiscal Report

Action:

M. Kaipō motioned to accept the fiscal report

T. Kapuni 2nd

Voted and approved by all. Motion carried.

VIII. Pookumu/Director's Report – Update from W.M. Waipa

- RTI: Na Kumu worked on the school schedule to help all students looking at data; 9 day cycle with constant on-going intervention.

Action Item:

Need to present RTI data at February board meeting

- WASC Accreditation – Natalie Nimmer will be meeting with W.M Waipa

- Notice of Concern (NOC) on operations – Fire Inspection is still pending and is in the jurisdiction of the Department of Hawaiian Homelands; but haven't received any feedback

Action Item:

W.M Waipa will look into and find out the update.

- The Hawaii State Charter Commission has multiple authorizers – KALO might become a authorizer for all the Hawaiian focused Charter schools

IX. Committees:

Education Excellence Committee –

Chair L. Kamanu needs clarification of the survey report

Action:

- 1) *Board is asking that Director M. Waipa suggest to Na Kumu that they provide a representative to the board so that they may have a voice and be aware of what is happening*
- 2) *Board is suggesting that Na Kumu participate in some sort of survey, whether it is the reflective questions from A. Okinaka or the straight forward simple questions from L. Kamanu. It needs to be accomplished before the accreditation meeting next month.*

OLD BUSINESS

X. Banking options – Update from M. Waipa

Action:

L. Kamanu motioned to move all Ke Ana La'ahana monies from Bank of Hawaii to Central Pacific Bank

L. Veincent 2nd

Voted and approved by all. Motion passed.

XI. Accreditation – Update from M. Waipa

Self-study needs to be done and visitation from Natalie Nimmer set for January

NEW BUSINESS:

Announcements –

- 1) Saturday February 9, 2019 – Cleaning and Landscaping at Queen Liliuokalani Gardens
- 2) Relay for Life at UH Hilo Friday March 8, 2019 to be held at UH Hilo campus

PANI: Action:

M. Kaipo motioned to adjourn the meeting

T. Kapuni 2nd

Voted and approved by all. Meeting was adjourned at 6:33 p.m.

Next Meeting will be held on Tuesday February 19, 2019

{ Minutes recorded and submitted by,
Ginger Takeshita, Recording Secretary }