



Ke Ana La'ahana PCS  
 PO Box 4997  
 Hilo, Hawai'i 96720

**Local School Board Meeting Minutes**  
**Monday, October 15, 2018- 5:00 p.m.**

<b>Board Member</b>	<b>Role</b>	<b>Present</b>	<b>Absent</b>
*Patrick Kahawaiola'a	Chair	X	
*Mapuana Waipa	Po'okumu/Director	X	
*Roberta Souza	Kakoo Limahana/Classified	X	
*Loke Kamanu	Community Representative	X	
*Alton Okinaka	Community Representative	X	
*Lehua Veinent	Community Representative	X	
*Luana Kawelu	Community Representative	X	
*Vacant	Na Kumu/Teachers' Representative		
*Vacant	Co-Na Makua Representative (H.S)		
*Vacant	Co-Na Makua Representative (M.S)		
Vacant	Na Haumana Representative		
Ginger Takeshita	Kakau Olelo/Recording Secretary	X	

**Guests:** *Jacqueline Van Blarcom, Justin Kahawaiola'a, Ka'ike Kalima, Hau'oli Viritua, Mechelle Kaipo*

*[Note: \* Have voting privilege; Co-representatives have one vote between both persons]*

**WEHE:** Lehua Veinent called the meeting to order at 5:25

- I. Reviewed Agenda**
- II. Na Haumana/Students' Report** – None presented
- III. Na Makua/Parents' Report** – None presented
- IV. Kakau Olelo/Recording Secretary's Report** – Copy on file

**Action:**

*A. Okinaka motioned to approve the September 10, 2018 Board Mtg. Minutes  
 L. Kamanu 2<sup>nd</sup>  
 Voted and approved by all. Motion carried.*

- V. Na Kumu/Teachers' Report** – None presented
- VI. Kakoo Limahana/Classified Report** – Copy on file  
 See New Business

**VII. Malama Kala/Fiscal Report –**  
Audit will be next week from 9/18 – 9/20  
Financial Reports – Tabled

**VIII. Pookumu/Director’s Report – Copy on file**  
Trying to align all the goals from the strategic planning that took place on July 2016 along with the Comprehensive Needs Assessment SY 2017-2018.

[Dr. Alton Okinaka left at 5:50 p.m. – There is no quorum]

**IX. Committees:**

***Education Excellence Committee –***

A parent had expressed interest in participating as a representative to the board, and helped with procuring a proposal for Na Kumu, unfortunately she had to step down. The parent representative position is vacant.

Proposal was presented with specific action items:

- 1) The board encourages Na Kumu to designate a representative based on years in service and have them rotate yearly (all will serve)
- 2) a - Request of information to be provided by 10/22/2018 in digital and hard copy.  
b - List of interventions for targeted student; to address students’ needs by 10/24/2018 (include what will be taught, when, where, and by whom)  
c – Add data to ECSSS
- 3) a – administrator to distribute survey to all teachers on Wednesday 10/17/2018 and all teachers return survey by 10/22/2018 to Administrator  
b – Teachers will begin work on IDLP template and share with Po’okumu by November 14, 2018; they will make changes as directed

**Action:**

*A.Okinaka motioned to accept the items as amended by the board*

*L. Kawelu 2<sup>nd</sup>*

*All voted and motioned was approved*

**OLD BUSINESS**

**X. Banking options –Tabled from September 10, 2018**

**NEW BUSINESS:**

**XI. Amended Health and Wellness Policy – R. Souza**

**Action:**

*A.Okinaka motioned to accept the Health and Wellness policy that was amended August 30, 2018*

*L. Kawelu 2<sup>nd</sup>*

*All voted and motioned was approved*

**XII. Focus Survey Meetings –**

**A. Okinaka reminded the board that his Research Students are willing to lead the focus meeting. Administrator needs to provide dates and time for him to schedule with his students.**

**PANI:**

**Action:**

*L. Kamanu motioned to adjourn the meeting*

*A. Okinaka 2<sup>nd</sup>*

*Voted and approved by all. Meeting was adjourned at 6:44 p.m.*

{Minutes recorded and submitted by,  
G.Takeshita, Recording Secretary }

Board Meeting Agenda and Minutes –Posted on: [www.hcsao.org](http://www.hcsao.org) and [www.kalpcs.com](http://www.kalpcs.com)